

# CUSTOMER CARD ARTWORK PREPARATION

## **Design Requirements**

Requirements for print-ready artwork are explained in this section. All minimum requirements must be met in order to produce the best results. If any requirements cannot be met, we will do our best to deliver the highest quality product possible, but print quality and color accuracy cannot be guaranteed.

#### File Formats

CardLogix uses Adobe Creative Suite 5.5. Please save files with CS5 compatibility and editable layers. We support the following formats:

- AI or EPS Adobe Illustrator
- **PSD** Adobe Photoshop
- **PDF** Adobe Acrobat
- TIF/TIFF (without compression)

#### Resolution

All raster graphics (also referred to as bitmap images) must have a minimum resolution of 300 DPI, with 600 DPI recommended.

#### Color Mode

Create and save your designs in CMYK color mode. If a design was released using RGB, please convert it to CMYK before sending it to us for printing.

**Note:** CMYK (the color space used for printing) has a smaller color range than RGB. Bright colors that are achievable in RGB may not be supported in CMYK and may appear darker when converted from RGB to CMYK.

#### Color Profiles

Use the U.S. Web Coated (SWOP) v2 for CMYK color profile and embed it when you save your design.



#### **Document Size**

Your design will be printed on a CR80 card measuring  $3.375 \times 2.125$  inches in size. However, you should always account for edge-to-edge printing by extending the background artwork by 0.125 (1/8) inch off of each edge. The print-ready artwork should have a final size of  $3.625 \times 2.375$  inches.

Read the Card Print File Template section in this document for more details.

#### Linked Images

Keep linked images in your design as separate files. Do not embed them. We may need to adjust them separately.

#### **Fonts**

If you will not need us to modify the text in your design, <u>convert all text in your design into path outlines</u>. Otherwise, please provide us with all of the fonts that you used.

**Note:** Font files are typically found in the following locations:

Windows: *C:\Windows\Fonts* 

Mac: ~/Library/Fonts/ or /Network/Library/Fonts/

#### Printer's Marks

Do not include printer's marks (crop, trim, bleed, and registration marks, etc.) in your artwork.

#### Color Matching

When designing your card, use process color (CMYK), spot color (Pantone), or a combination of the two.

If matching one or more specific colors is absolutely critical in representing your brand, you must use the Pantone Matching System (PMS) and reference a physical Pantone color bridge that most closely resembles your card's finish – either coated for glossy cards or uncoated for matte cards. Lithographic printing must be used when working with Pantone inks.

Note: Pantone color bridges may be purchased at <a href="https://www.pantone.com/graphics/pantone-matching-system">https://www.pantone.com/graphics/pantone-matching-system</a>

Colors that you see on a computer screen or print on paper should never be considered accurate representations of the final product. We strive to produce colors as accurately as possible when CMYK color values are used, but slight variation is to be expected.

**Note:** Even when the Pantone Matching System is used, colors on your cards may still vary slightly due to tiny color shifts that may occur from the intense heat of the lamination process in lithographic printing.



#### Rich Black vs Single-Color Black

There is a difference in appearance between *Rich Black* and *single-color black*. Use *single-color black* for small areas, such as text or logos. For large areas over 0.75 inches wide or high, use *Rich Black* to ensure even coverage and a deeper color.

*Note:* Rich Black is produced by mixing 50% Cyan, 40% Magenta, 0% Yellow, and 100% Black.

#### Send Us Your Sample Cards

If you would like to try to match a color on an existing card, send us a physical sample and we will do our best to find the closest Pantone color.

#### **Shipping Address**

Attn: Sales Department CardLogix Corporation 16 Hughes, Suite 100 Irvine, CA 92618 United States

## **Typesetting**

It is best to work with text in Adobe Illustrator. Special effects (e.g. beveling, glowing, drop shadows, etc.) are not recommended in Illustrator. They sometimes yield unpredictable results when printed.

Photoshop is preferred when special effects need to be applied to text in a background design. Do not use Photoshop for plain text, as it may result in blurry edges.

When choosing a color for text, use only one color from the CMYK palette, such as 100% black (K), or a single Pantone color. We recommend using 6 pt font size or larger to ensure legibility.

## **Barcodes and QR Codes**

Barcodes and QR Codes must always be designed on a white area to ensure that they can be scanned properly. QR codes should have a minimum size of  $0.75 \times 0.75$  inches. Leave an additional  $0.125 \times 0.75$  inches area around your barcode and QR code designs.



## **Vector vs. Raster Graphics**

Vector graphics use points and lines to represent an image. It produces a sharp image at any scale and has a much smaller file size. It is preferred for logos, trademarks, high-security graphics, and most other elements in a standard card design.

Raster graphics use a grid of colored pixels to represent an image. It is the preferred option for background images that are more complex or photo-realistic.

We suggest designing in a vector drawing app like Adobe Illustrator and linking any necessary raster graphics to it.





The images above are examples of the CardLogix logo designed as a vector graphic (left) and a raster graphic (right).





To illustrate the difference in image quality, examples of the CardLogix logo are displayed above at 6x magnification as a vector graphic (left) and a raster graphic (right).

## **Card Design Template**

CardLogix provides a **Card Design Template** for Adobe Illustrator to assist you in laying out your design and creating print-ready artwork (we will refer to this as your *Print File*). It includes guides for the bleed area, die line, and safety margin. It also includes guides for other common card elements such as contact modules, magnetic stripe cards, SIM punches, and badge punches.

Save the Print File for the front and back sides of the card separately. Do not include placeholders for variable data that will be printed during personalization (portraits, names, dates, serial numbers, etc.). Anything appearing in the Print File that you submit will be printed, exactly as you saved it.

If you need to explain anything in further detail, use the **Customer Card Details Template** for Adobe Illustrator. More information is provided in the <u>Customer Card Details Template</u> section of this document.



#### Die Line

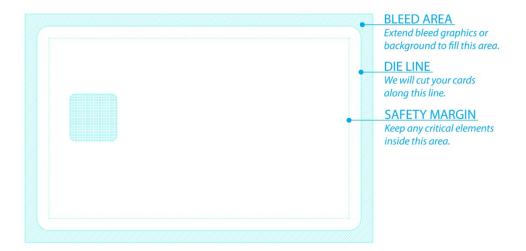
The die line represents the edge of the finished card, including its rounded corners. The size of a standard CR80 card is 3.375 x 2.125 inches, with a corner radius of 0.125 inches.

#### Bleed Area

Background art that goes off the edge must have a bleed area that extends 1/8 inch past the die line. The Bleed Area is 3.625 x 2.375 inches in size.

#### Safety Margin

Text and images that are not part of the background must stay inside the safety margin, located 1/8 inch away from the die line. The area inside the safety margin measures  $3.125 \times 1.875$  inches.

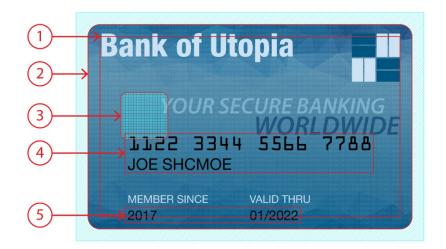


Above is an example of guides in the Card Design Template, set up for a CR80 card design with a contact chip.





Above is an example of a print-ready design that has been prepared correctly. All critical design elements reside well within the safety margin and avoid the module area. The background design, meant to go edge-to-edge, extends past the die line and fills up the bleed area. Anything not meant to be printed (i.e. variable data) is omitted from the design.



Above is an example of a design that has <u>not</u> been prepared correctly and is not suitable for printing. Critical design elements fall outside the safety margin (1 and 5) and intersect the module area (3). The background design is shaped to the die line and does not fill up the bleed area (2). Sample variable data that is meant to be printed during personalization is included in the design (4 and 5) and will get printed on all cards.

#### Saving Your Print File

Save your print file in one of our accepted formats (AI, EPS, PSD, PDF, TIF/TIFF) using the naming convention below (do not include the brackets):

[Company Name] – [Card Name] – [Front or Back].[File Format]

For example, the sample design that we used above would be saved as:

CardLogix - Bank of Utopia - Front.ai

### **Card Details Template**

CardLogix provides a **Card Details Template** to allow you to communicate the details of your design. We suggest that you link your finished front and back designs here to keep things in sync. Add placeholders and notes to clearly communicate the intended look of an issued card (i.e. a card that has been personalized and issued to an end user).





Above is an example of a Card Details layout that has been prepared to communicate the important features and requirements of an issued card. Use magenta to draw attention to what you are explanaining.

#### Saving Your Sample File

Save your sample file as a PDF using the naming convention below (do not include the brackets):

[Company Name] - [Card Name] - Customer Sample.pdf

For example, the sample design that we used above would be saved as:

CardLogix - Bank of Utopia - Customer Sample.pdf



## **Check Your Artwork Before Sending!**

Check every item below to make sure that everything is ready. When you're done, collect all source files in a single ZIP archive and send it to <a href="mailto:sales@cardlogix.com">sales@cardlogix.com</a>.

	Document Size / Layout  Document size is set to 3.625 x 2.375 inches  Card background design fills the Bleed Area  Background design's corners are square, not rounded
	Critical text and images stay inside the Safety Margin
	t / Files
	Files are saved with CS5 Compatibility  Design is saved in a supported format – Adobe Illustrator AI or EPS, Adobe Photoshop PSD, Adobe Acrobat PDF, or TIF/TIFF (without compression)
	Flattened raster images are saved as PDF or TIF/TFF (not AI, EPS, or PSD)
Color	
	Design uses CMYK color mode and the U.S. Web Coated (SWOP) v2 color profile
	Pantone used for colors that need to be reproduced accurately for branding
	Rich Black (50% Cyan, 40% Magenta, 0% Yellow, 100% Black) is used for large areas (over 0.75 x 0.75 inches) that need to be dark black
	A single color is used for body text (100% cyan, magenta, yellow, black, or Pantone)
Text	
	All critical text is set as vector graphics
	Text with special effects as part of a design (not body text) are designed in Photoshop
	All body text is 6 pt or larger
	All text that will not need editing are outlined
	Font files are included for text that might need editing
	All white text on dark backgrounds use fonts with thick lines and no serifs
Image	S .
	All images use CMYK color mode
	All images have a minimum resolution of 300 DPI
	All linked images are included as separate files (do not embed them)
Other	
	All fine lines are 0.25 pt or thicker
	Barcodes and QR codes have a completely white background underneath, with at least an extra 0.125 (1/8) inch of white
	space around all edges
	Do not include printer's marks (crop, trim, bleed, and alignment marks, etc.)  Do not set overprint fills
	Do not flatten transparencies
	Do not use opacity masks to blend colors in Illustrator
	Do not include placeholders (card edge outline, sample magnetic-stripe, sample personalization printing, sample serial numbers, etc.)
	Everything appearing in your design will be printed on every single card